




BUSHBURY HILL PRIMARY SCHOOL RISK ASSESSMENT - CHRISTMAS PERFORMANCES



Hazards	Controls Required	Risk Rating L/M/H	Additional Controls and Actions.	Action By who	Action by when
Spread of Covid-19 Coronavirus	Parents/carers informed by letter 11.11.21 of expectations prior to the meeting https://f4832fbc-4c27-43b6-818b-003249260ae2.filesusr.com/ugd/81ffab_7da2cef2536e4a3190f13888ce0a4a07.pdf	L	Letter to all parents/carers due to attend the meeting.	CU	11 th November 2021
	Hand sanitiser available at entrance for parents/carers to sanitise hands on arrival.	L	Parent/carers greeted and asked to sanitise hands. Hand sanitisers meeting a minimum of 70% alcohol content.	Safeguarding Team	9 th December 2021
	Parents/carers to wear face masks within the school building, unless exempt.	L	Face masks available for any who require one.	Office	9 th December 2021
	Parent/carers to enter the hall directly through the hall fire door rather than coming into the building.	L	If parents need toilet, they need to exit and come round to main entrance.	Caretakers	9 th December 2021
	Parent/carers do not enter the school if they are feeling unwell or are displaying any Covid-19 symptoms. Parents/carers asked if have negative LFD test.	H	Parent/carers greeted and asked if they are feeling unwell or have any Covid-19 symptoms.	Safeguarding team	9 th December 2021
	Hall is well ventilated using natural ventilation.	L	All windows open from 7.00am Fire doors open during performance.	Safeguarding team	9 th December 2021
	2 seats allocated per child. All pushchairs left outside.	L	Safeguarding team marking numbers who attend for each child.	Safeguarding team	9 th December 2021
	Parents/carers encouraged to take a Lateral Flow Test in the 24 hours prior to the event	L	Lateral Flow Tests available from chemist or online – further letter sent to be sent on 07.12.21 with reminders.	CU	7 th December 2021
	Name	Position	Signature	Date	
Risk Assessor	Charlotte Underwood	Headteacher		11.11.21, reviewed 7.12.21	